

SEAGRY PARISH COUNCIL

DRAFT MINUTES

Council Meeting

held at 7.30pm

The Sports Pavilion, Recreation Ground, Upper Seagry

8th November 2022

Present: Cllr M Barber (Chairman), Cllr R Barr, Cllr J H Crosland (Vice Chairman), Cllr N Hutton, Cllr Emma Sorrell and Cllr K Taylor.

Also Present: Wiltshire Councillor H Greenman and Mr V Vines MBE Clerk of the Council.

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972

Prior to the commencement of the Council Meeting a One Minute Silence was observed to mark the death of HRH Queen Elizabeth II

QUEEN ELIZABETH II and KING CHARLES III

Since the Parish Council had last met Her Majesty Queen Elizabeth II had died on the 8th September 2022 having served as Monarch for over 70 years. The Parish Council and the UK had only recently celebrated her Platinum Jubilee and wished to place on record their sincere thanks to her for her commitment and service over her whole reign. In doing so the Parish Council offered their full support and good wishes to her son and successor King Charles III.

PUBLIC QUESTION TIME

There were no Questions raised.

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES

Wiltshire Cllr Howard Greenman (Strategic Planning Committee Chair) briefed the Council on difficulties occurring over the Government's 5 Year land supply policy leading to planning applications being approved on Appeal despite the wishes of local people and Neighbourhood Plans. He had written a lengthy argument to Government Ministers and local MPs for changing the requirement. The Wiltshire Council Leader had also become involved and had provided a template that Parish Councils could use in support of the views. The Council had their own adopted Neighbourhood Plan that may be disregarded in decision making at some stage. The Council was invited to take part in the campaign and readily supported the initiative.

There were no further Reports.

47/22 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr A Ball.

48/22 Declaration(s) of Interest - in accordance with Seagry Parish Council's Code of Conduct (Adopted 9th November 2021) and Standing Orders (Adopted 12th May 2015)

There were no Declarations of Interests.

49/22 MINUTES Members had been previously circulated with the Minutes.

- a) The Council received, approved and signed as a true record the Minutes of the Parish Council Meeting held 6th September 2022. **Cllr J H Crosland proposed, seconded Cllr K Taylor and RESOLVED UNANIMOUSLY**
- b) The Council received, approved and signed as a true record the Minutes of the Council Planning Meeting held 11th October 2022. **Cllr J H Crosland proposed, seconded Cllr K Taylor and RESOLVED UNANIMOUSLY**

50/22 PLANNING

Planning Applications: Prior to the consideration of any Planning Application, the opportunity was given for Applicants and their Representatives and any other interested parties to address the Council. There were no representations received.

- a) PL/2022/06882 – Householder Application
Demolish Existing Garage and Build New Detached Garage with Home Officer over
42 Henn Lane, Upper Seagry, Nr Chippenham SN15 5HA
For Mr & Mrs Naughton

Following consideration of the application **the Council resolved to raise no objections.**

The Council recommended that a planning condition be incorporated on any favourable decision given by Wiltshire Council that the building and use be ancillary to the host dwelling and should remain within the same ownership and curtilage.

Cllr N Hutton proposed, seconded Cllr Emma Sorrell and RESOLVED UNANIMOUSLY

- b) PL/2022/08226 – Full Planning Application
Change of Use of Agricultural Building to B8 (General Storage and Distribution) Use
Birdlands, Seagry Heath, Great Somerford, Nr Chippenham SN15 5EN
For Mrs Webber

Following consideration of the application **the Council resolved to raise no objections in principle** to the proposals.

The Council had noted the requirements and intended use as involving the storage of classic cars (para 2.3 of Design and Access Statement) associated with the existing business on the site. However, the planning application title referred to an unrestricted B8 Use, the potential of which could lead to a significant increase in

traffic movements and the like should for instance a high volume delivery service take occupation at some future time.

With this in mind the Council wondered if a planning condition should be incorporated on any favourable decision that the building and use should relate to the existing classic car business? Thus avoiding a multitude of business occupiers and uses in this rural location.

Cllr M Barber proposed, seconded Cllr K Taylor and RESOLVED UNANIMOUSLY

Planning General: The Council noted planning decisions and planning related matters, including appeals and enforcement issues since the last Council Meeting.

- a) Application PL/2022/03057 – Householder Application
Reconfiguration/Reconstruction of First Floor Layout to Form 2 Additional Bedrooms together with Ground Floor Internal Reconfiguration to Rear Sherwood, Lower Seagry SN15 5EP
For Mr & Mrs Muir **Approved with Conditions 24th October 2022**
- b) Enforcement Matters. The Council was advised that there had been no change in circumstances since the Council last met and the matters remained outstanding. **(noted)**

51/22 FINANCE

The Council considered financial matters and received notification of receipts, invoices for payment and invoices paid since the last Council Meeting.

- a) **Payments:** The Council made the following Payments.

Mr R Vivash. Replacement footpath stile parts. Reimbursements.	£ 16.00
Parish Online. GeoXsphere Ltd. 22/23 Inv 00HY192-0005	£ 36.00*
Mr R Tucker. Grass cutting Inv 07 02.11.22	£ 100.00
Mr R Tucker. Grass cutting allotments Inv 07 02.11.22	£ 20.00

* The Council had paid this account on the 6th September 2022. To date the cheque had not arrived with GeoXsphere and they had requested that a further payment was sent. The previous cheque would need to be cancelled.

Cllr M Barber proposed, Cllr J H Crosland seconded and RESOLVED UNANIMOUSLY

- b) **Payments made since last Meeting:** The Council noted Payments that had been made since the last Council Meeting. **(noted)**

Mr R Tucker. Grass cutting Inv 05 08.09.22	£ 60.00
Mr R Tucker. Grass cutting allotments Inv 05 08.09.22	£ 10.00
Autospeedwatch Ltd. Re-registration data premium. 11.10.22	£ 296.00
Mr R Tucker. Grass cutting Inv 06 28.10.22	£ 60.00
Mr R Tucker. Grass cutting allotments Inv 06 28.10.22	£ 10.00

- c) **Receipts:** The Council noted that there had been the following Receipts since the last Council Meeting. **(noted)**

Wiltshire Council. Parish Precept 22/23 Tranche 2 21.09.22	£ 9,700.00
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- d) **Bank Account Balance/s:** The Council noted the following Balance:

Lloyds Account No. 00454316 31st October 2022

£ 47,206.70

52/22 HIGHWAY MATTERS

- a) **Parish Stewards Programme/Requirements:** general issues for the Local Highway & Streetscene Community Team. Cllr J H Crosland, the Council link, had continued to provide the Parish Steward with priority works. Since the Council had last met Parish Steward visits had taken place on 29th September and 18th October 2022. Further visits were scheduled for 15th November and 12th December 2022. **(noted)**
- b) **Rights of Way:** There were no matters raised. **(noted)**
- c) **Highway Conditions and Maintenance:** general issues in regards to Highway Conditions and Maintenance within the Parish.
- i) HGV & Farm Traffic, Henn Lane + A429 Diverted Traffic. In regards to the transport depot in Rodbourne, despite chasing the transport operator, Lloyd Fraser, the Council had still not received a reply to date. There had been no further progress in regards to the reinstatement of damage to Henn Lane and surrounding areas. **(noted)**
- ii) Highway verge erosion in the Upper Seagry “triangle” and generally within the Parish. There was no update available. **(noted)**
- iii) Provision of Additional salt/grit bins. There was no update. **(noted)**
- iv) Village Entrance Gates. There was no update. **(noted)**

53/22 STANDING ITEMS

- a) **Recreation Ground:** There were no issues raised. **(noted)**
- b) **Notice Boards:** The new notice board for Upper Seagry had now been erected. **(noted)**
- c) **Flooding & Drainage:** There were no issues raised. **(noted)**
- d) **Parish/Community Website/Social Media:** There were no issues raised. **(noted)**
- e) **Council Award Scheme:** There was no update. **(noted)**
- f) **Asset Register:** There was no update necessary. **(noted)**
- g) **School Liaison:** There was no update. **(noted)**
- h) **Council Standing Orders & Financial Regulations:** The Council had agreed to review all Policies when required. **(noted)**
- i) **Council Code of Conduct:** The Council had agreed to review all Policies when required. **(noted)**

- j) **Risk Assessment, Health & Safety and Management Register:** The Council had agreed to review all Policies when required. **(noted)**
- k) **Freedom of Information Act-Publication Scheme:** The Council had agreed to review all Policies when required. **(noted)**
- l) **Seagry Spitfire Memorial:** There was no update. **(noted)**
- m) **Goss Croft Hall:** There was no update. **(noted)**
- n) **Allotments:** There was a requirement to house all birds in accordance with Avian Influenza Rules. **(noted)**
- o) **Wiltshire Council Chippenham Area Board and Chippenham Community Area Parish Forum:** The Area Board had last met on Monday 26th September 2022 in Yatton Keynell Village Hall, Biddestone Lane, Yatton Keynell. The next Area Board Meeting was scheduled for Monday 12th December 2022 at 7.00pm in Sutton Bengier Village Hall SN15 4RP. The Council had been notified that there was an intention to commence Parish Forum Meetings again and will be notified of the next Parish Forum Meeting date when scheduled. The Council welcomed this and would attend Forum Meetings. **(noted)**
- p) **Parochial Church Council:** There was no report. **(noted)**
- q) **Seagry Neighbourhood Plan:** The Council had considered how they should monitor and review the adopted Neighbourhood Plan. It had been agreed that Council Members would consider if there were any other issues that might require amendments in addition to the key breaks identification. Wiltshire Council had recently asked if there was a timescale that they could expect amendments to be proposed and an indication had been given of 6-9 months. The Council considered that the amendments to the identification of important key breaks in the village policy and plans should be addressed and Cllr K Taylor would discuss with Place Studio how the document could be amended for further consideration.
- r) **Neighbourhood Watch:** There was no update. **(noted)**
- s) **Emergency Planning:** There was no update. **(noted)**
- t) **Insurance:** There was no update required. **(noted)**
- u) **Signpost Magazine:** There was a need to submit regular editorial to ensure that Seagry matters appeared but there were difficulties with editorial submission timescales that needed to be resolved. In the absence of Cllr A Ball the Clerk would attempt to meet the next deadline. **(noted)**
- v) **Seagry Community Forum:** There was no update. **(noted)**
- w) **Community Speedwatch (CSW):** There remained issues to resolve in regards to the Highway Survey and Highway Assessment that was being part funded by the Parish Council. Initial impressions from survey figures recently provided tended to indicate that a decrease in speed limit was unlikely and if this was the case then other traffic calming methods would need investigating. This could include the provision of School flashing signage. The matters would be raised with Wiltshire Highways and LHFIFG. **(noted)**

- x) **Defibrillator Project:** The S W Ambulance Trust Training Session would still need to be arranged, possibly as a joint event in the Goss Croft Hall. The Trust had requested that they be informed of the exact locations of both defibrillators for their database. **(noted)**
- y) **Data Protection. GDPR:** There was no update required. **(noted)**

54/22 CLERKS REPORT

The following items were received for decision, information, and circulation and for future discussion and matters arising and updates from previous meeting/s.

- a) **Autospeedwatch Devices.** There had been no change in circumstances since the last Council Meeting. **(noted)**
- b) **Speed Identification Devices (SIDs).** There had been no change in circumstances since the last Council Meeting. The initial results of the Highway Survey had not been of assistance.. **(noted)**
- c) **Wiltshire Operational Flood Group North.** A Flood Group Hybrid Meeting was scheduled for Thursday 24th November 2022, 9.30am to 11.30am at Melksham Community Campus or by Microsoft Teams. The Notes of the last Meeting held on 22nd September 2022 had been received and circulated. The Council was always invited to attend and to raise any local concerns and a Briefing Note from the Portfolio Holder for Flooding had been received. **(noted)**
- d) **Chippenham Local Highway and Footpath Group (LHFIG) (Formerly CATG).** LHFIG last met on 4th October 2022. The Agenda for the Meeting had been received and circulated. The date of the next Meeting was scheduled for 24th January 2023 at 10.00am at a venue to be confirmed. Cllr N Hutton indicated that he would be unable to attend and that the Council should have representation at the Meeting. **(noted)**
- e) **Highway Fingerpost Direction Sign.** The cast metal replacement had now been delivered and Cllr M Barber agreed to make arrangements to install. **(noted)**
- f) **Wiltshire Council - Briefing Note 22-20.** The Council noted receipt of a Briefing Note in regards to the Wiltshire Substantive Highways Scheme Fund Bid Application Process for 2023/24. **(noted)**
- g) **Wiltshire Flood Warden Training Day.** The original interactive event had been postponed and would now take place on Wednesday 23rd November 2022, 10.00am to 4.00pm in The Guildhall, Salisbury. **(noted)**
- h) **Wiltshire Council – Financial Planning.** The Council had been advised of the key dates for the Council Tax setting for year 23/24. The deadline for submission of Precept requests was the 18th January 2023. The Council could comply with this timescale as they would set their Budget for Year 23/24 on the 10th January 2023. Council Members were asked to submit any proposals for inclusion or exclusion of budgetary items prior to the 13th December 2022 so that the Clerk could include them in Budget options templates for the January Council Meeting. **(noted)**

- i) **Wiltshire Council - Briefing Note 22-21.** The Council noted receipt of a Briefing Note in regards to the Wiltshire Community Governance Review. The Parish was not involved in this review. **(noted)**
- j) **Wiltshire Council - Briefing Note 22-22.** The Council noted receipt of a Briefing Note in regards to Wiltshire Avian Influenza update. **(noted)**

55/22 COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING

There were no issues raised.

56/22 DATE OF NEXT MEETING

The next Council Meeting was scheduled for **7.30pm, Tuesday 10th January 2023** to be held in the Goss Croft Hall. The Council felt that further Council Meetings could be held in The Pavilion, Recreation Ground during the summer months. Members noted that **Tuesday 13th December 2022** was scheduled for a Planning Meeting and Notice would be given if this Meeting was required. The possibilities of holding a Zoom Meeting would be considered nearer the date.

Signed:

Date: **10th January 2023**