

SEAGRY PARISH COUNCIL

www.seagryparishcouncil.gov.uk

7th December 2021

Dear Councillor,

You are summoned to **Virtual Zoom Extraordinary Meeting of the Seagry Parish Council**, to be held on **Tuesday 14th December 2021** commencing at **7.30pm**. The Press and Public are welcome to attend the Meeting.

To join the Meeting please use these details:

Topic: Seagry Parish Extraordinary Council Zoom Meeting 14.12.21

Time: Dec 14, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85191552011?pwd=Q3ViWTdscE5zK29QZE1nZktHZTB6UT09>

Meeting ID: 851 9155 2011

Passcode: 631848

Yours faithfully,



Vivian A Vines MBE Parish Clerk

COUNCIL MEETING AGENDA

(Agenda items for decision are marked as such)

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

PUBLIC QUESTION TIME: an opportunity for members of the public to address the Council on any Council matter before the formal meeting commences. (Limited to 10 minutes)

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES: an opportunity to put questions and receive information from the Wiltshire Councillor, if available, and Council delegated representatives for other organisations and functions. (Limited to 10 minutes)

1. **APOLOGIES:** To receive and agree Apologies received from Council Members.
2. **DECLARATIONS OF INTEREST:** To note Declarations of Interests in accordance with Seagry Parish Council's Code of Conduct and Standing Orders including any Dispensations required under the Code of Conduct. **(to note)**
3. **MINUTES:** To receive, consider and confirm the Minutes of the Parish Council Meeting/s
 - a) Full Council Meeting 9th November 2021. **(see attached Draft Minutes) (For Decision)**

4. **PLANNING:**

Planning Applications: To make observations on Planning Applications received. Prior to the

consideration of any Planning Application, the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. (Limited to 3 minutes each person)

- a) PL/2021/10302 - Householder Application
Convert Existing Garage/Workshop to Annexe
Oak Hill House, Henn Lane, Upper Seagry, Nr Chippenham SN15 5HD
For Mr Kevin Lloyd **(see online) (For Decision)**

- b) PL/2021/10379 – Listed Building Consent Application
The Conservation and Restoration of Listed Gates and Railings on Entrance Drive and to the South of Front Lawn. The gates to be removed to our workshops for restoration prior to re-hanging and railings to be restored on site
Seagry House, Upper Seagry, Nr Chippenham SN15 5HD
For Vanessa Buchan **(see online) (For Decision)**

- c) PL/2021/10734 – Householder Application
Construction of Single Storey Extension to the Right Hand (viewed from the front) Elevation of Trey House. The Proposed Extension is design to Provide New Amenity Studio Space for the Homeowners
Trey House, Lower Seagry, Nr Chippenham SN15 5EP
For Mr & Mrs Wykeham **(see online) (For Decision)**

Planning General: To receive notification of any Planning Decisions received and any amendments and updates. To receive notification and consider any other Planning related matters, including appeals and enforcement issues.

- a) 20/11118/FUL Appeal Ref: APP/Y3940/W/21/3280947
Demolition of Existing Outbuilding and Part Erection and Part Conversion to form 1 No Dwelling. Erection of Attached Double Garage. Creation of New Access
The Mount, Upper Seagry, Nr Chippenham Wiltshire SN15 5EX
For Mr & Mrs N Good

The Council has been notified of a written representations appeal against a planning refusal.

The Council considered the planning application on the 9th February 2021 and submitted representations to Wiltshire Council. Those will be provided to the Planning Inspectorate as part of the Wiltshire Council appeal documentation. The timescale for comments to be received by the Planning Inspectorate was 13th December 2021. As normal the Clerk has submitted the Council's original representations direct to the Inspectorate. **(to note)**

5. **FINANCE:** To note any financial matters, any receipts and payments made

- a) Payments to make **(to note)** There are none to consider at the time of Agenda publication.

- b) Payments made since last Meeting **(to note)**

Public Works Board Loan. Direct Debit	30.11.21	£ 2,601.16
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- c) Receipts **(to note)**

Wiltshire Council Payment 20050971842021	23.11.21	£ 327.20
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- d) Bank Account Balance **(to note)**

Lloyds Account No. 00454316	30 th November 2021	£ 38,428.11
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6. **HIGHWAY MATTERS:**

- a) Parish Stewards Programme/ Requirements – Local Highway and Streetscene Community Team. To raise general issues and to receive any updates. Cllr J H Crosland, the Council link, has provided the Parish Steward with updated priority works. A Parish Steward was scheduled

for 16th November 2021. A Calendar of dates for 2022 has not yet been received. **(to note) (For Decision)**

- b) Rights of Way – To raise general issues, to receive any updates and consider any actions required. **(For Decision)**
- c) Highway & Footpaths Conditions and Maintenance – To raise general issues and to receive any updates, including highway and verge parking. **(to note) (For Decision)**
 - i) HGV & Farm Traffic, Henn Lane. Particularly in relation to the transport depot in the neighbouring Parish. To receive any updates. **(to note) (For Decision)**
 - ii) Highway verge erosion in the Upper Seagry “triangle” and the requirement for a replacement fingerpost direction sign. **(to note) (For Decision)**
 - iii) Provision of additional salt bins. To receive an update. **(to note) (For Decision)**

7. UPDATE ON STANDING ITEMS:

- a) Goss Croft Hall – To raise general issues and to receive any updates. **(to note)**
- b) Allotments – To raise general issues and to receive any updates. **(to note)**
- c) Wiltshire Council Chippenham and Villages Area Board and Chippenham Community Area Parish Forum. The Area Board will meet on Monday 13th December 2021 at 7.00pm in Neeld Community and Arts Centre, High Street, Chippenham. The Council will be notified of the next Parish Forum Meeting date when scheduled. **(to note)**
- d) Signpost Magazine – To agree editorial if necessary. **(For Decision)**
- e) Community Speedwatch – Several volunteers have now confirmed their agreement to form a Community Speedwatch Team and be registered. There will be a need to designate one as the Team Leader and to undergo non-police personnel vetting level 1 (NPPV1). **(For Decision)**
- f) Data Protection. GDPR – To raise general issues and to receive any updates. **(to note)**

8. CLERKS REPORT: To note items received for decision, information, circulation and for future discussion and matters arising and updates from previous meeting/s

- a) Autospeedwatch Devices. To consider any updates, data recorded including any further requirements and actions, including reporting. **(For Decision)**
- b) Speed Identification Devices (SIDs). To consider any updates including any further requirements and actions. **(see attached) For Decision)**
- c) CATG. To receive any updates since the last Council Meeting and any actions required. CATG met on the 17th November 2021. The Notes have been circulated and are attached. The next Meeting is scheduled for 22nd February 2022. **(see attached) (to note) (For Decision)**
- d) Wiltshire Council - Briefing Note No 21-25. The Council has received a Briefing Note in regards to the Wiltshire Council Community Governance Review. Fortunately this does not involve Seagry Parish, nor was the Parish included in Briefing Note 21-18 reported previously. However, there is a survey that the Council might like to consider on a name change for a Parish. Requested by Biddestone Parish is a name change to Biddestone & Slaughterford Parish on the basis that both areas are considered equally important. **(see attached) (to note) (For Decision)**
- e) Wiltshire Council - Briefing Note No 21-26 The Council has received a Briefing Note in regards to the Wiltshire Council Christmas Waste and Recycling Collections and HRC Opening Times 2021. **(see attached) (to note)**

9. COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING:

An opportunity to raise items and issues which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to a future Full Council Meeting.

10. DATE OF NEXT MEETING: The date of next Meeting is scheduled for **7.30pm, Tuesday 11th January 2022**. To be held in The Goss Groft Hall Small Meeting Room unless otherwise notified.