

SEAGRY PARISH COUNCIL

DRAFT MINUTES

Council Meeting

held at 7.30pm

The Goss Croft Hall, Upper Seagry SN15 5HD

10th March 2026

Present: Cllr M Barber (Chairman), Cllr A Ball, Cllr K Taylor and Cllr N Watson.

Also Present: Wiltshire Cllr H Greenman, 2 members of the public (Mr Chris Uption and Mrs Karen Uption) and Mr V Vines MBE Clerk of the Council.

NOTICE OF MEETING – Public Notice of the Meeting was given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972

PUBLIC QUESTION TIME

There were no Questions raised.

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES

Wiltshire Councillor H Greenman reported his concerns in regards to the Wiltshire Local Plan 2020-2038 Examination The appointed Inspectors, on the 27th February 2026, had advised Wiltshire Council that they had two options. Either withdraw the Local Plan from further examination or request that the Inspectors draft a final report that would recommend non-adoption. The Inspectors had sought the Wiltshire Council's views by 13th March 2026 and he felt that there was no option but to withdraw. The result would lead to developer-led planning in the County with many speculative planning applications.

He reminded all that the next Chippenham Community Area Parish Forum Meeting was scheduled for Wednesday 25th March 2026 at 7.00pm in Kington St Michael Village Hall with the Guest Speaker being a Wiltshire Council Senior Planning Officer who had been provided some advance warning of questions.

There were no further Reports.

62/25 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr R Barr (Vice Chairman), Cllr N Hutton and Cllr Emma Sorrell.

63/25 Declaration(s) of Interest - in accordance with Seagry Parish Council's Code of Conduct (Adopted 9th November 2021) and Standing Orders (Adopted 12th May 2015)

There were no Declarations of Interest.

64/25 MINUTES Members had been previously circulated with the Minutes.

The Council received, approved and signed as a true record the Minutes of the Parish Council Meeting held 13th January 2026. **Cllr K Taylor proposed, seconded Cllr A Ball and RESOLVED UNANIMOUSLY**

65/25 PLANNING

Planning Applications: Prior to the consideration of each Planning Application, the opportunity was given for Applicants and their Representatives and any other interested parties to address the Council. Representations were received from Mr Chris Upton in regards to planning application PL/2025/10016.

- a) PL/2025/10016 – Full planning permission
Conversion of Class Q into Full Planning Permission for one new self build dwelling
Church Farm, Lower Seagry, Chippenham SN15 5EP
For Mr Chris Upton

Following consideration **the Council agreed that they had no objections in principle** to the proposals. The Council felt that the proposals contained improvements to the earlier planning permission given and they were pleased to see that there were no proposals to expand the residential curtilage.

Cllr M Barber proposed, Cllr N Watson seconded and RESOLVED UNANIMOUSLY

- b) PL/2026/00666 – Householder planning permission
Proposed single storey extension, re-configure lean-to roof for flat roof & conservation of part adjacent outbuilding – resubmission of PL/2022/08283 & PL/2022/09344
Hardinge House, Upper Seagry, Chippenham SN15 5HA
For Mr & Mrs Richard Scrope

Following consideration **the Council agreed that they had no objections** to the proposals.

Cllr M Barber proposed, Cllr K Taylor seconded and RESOLVED UNANIMOUSLY

- c) PL/2026/00824 – Listed building consent (Alt/Ext)
Proposed single storey extension, re-configure lean-to roof for flat roof & conservation of part adjacent outbuilding – resubmission of PL/2022/08283 & PL/2022/09344
Hardinge House, Upper Seagry, Chippenham SN15 5HA
For Mr & Mrs Richard Scrope

Following consideration **the Council agreed that they had no objections** to the proposals.

Cllr M Barber proposed, Cllr K Taylor seconded and RESOLVED UNANIMOUSLY

- d) PL/2025/09810 – Permission in Principle
Permission in Principle (PiP) application for residential development consisting of a minimum of 4 no dwellings and maximum of 9 no dwellings
Land at Brakenhill Mews, Upper Seagry, Chippenham SN15 5EU
For Mr and Mrs Allum and Kate Sutherland

The Council had received this consultation on the 14th January 2026 shortly after the last Council Meeting. To comply with the Wiltshire Council timescale there had been a need to respond by the 28th January 2026. The Council had felt that there was a need to respond and had held an online informal meeting to consider the matter. Following consideration the Council had agreed that the Clerk should respond indicating that the proposal could not be supported as the site was in open countryside unconnected to either Upper or Lower Seagry and was in an unsustainable location. In addition the proposal was against Wiltshire Local Plan policies and the adopted Seagry Neighbourhood Plan in which Seagry was a small village with new development limited to infilling of narrow gaps in the built up frontage. The Council had also felt that the proposal was not well related to the existing village and would result in significant harm to the established character of this countryside setting and if approved was an unwelcome precedent. **(Ratified Decision)**

- e) PL/2026/01154 – Full planning permission
Change of use from holiday accommodation to independent dwelling
Oxen Cottage, Nables Farm, Scotland Hill, Upper Seagry SN15 5HB
For Mr Andrew Jackson

Following consideration **the Council agreed that they should be consistent with their previously expressed views** to proposals for this site but accepted that Wiltshire Council had not supported these in previous decision making.

Cllr M Barber proposed, Cllr K Taylor seconded and RESOLVED UNANIMOUSLY

- f) PL/2026/01155 – Full planning permission
Change of use from holiday accommodation to independent dwelling
Woodman Cottage, Nables Farm, Scotland Hill, Upper Seagry SN15 5HB
For Mr Andrew Jackson

Following consideration **the Council agreed that they should be consistent with their previously expressed views** to proposals for this site but accepted that Wiltshire Council had not supported these in previous decision making.

Cllr M Barber proposed, Cllr K Taylor seconded and RESOLVED UNANIMOUSLY

Planning General: The Council received notification of the following planning related matters.

- a) Wiltshire Gypsies and Travellers Development Plan Document Update (DPD).
Notification had been received that Wiltshire Council were re-commencing the process following the deferment of a decision and as part of the review they had re-opened their “call for sites” giving the opportunity for landowners to submit sites for assessment and potential allocation in the revised DPD. The Council had considered this at a previous Council Meeting

and determined that there were no suitable sites within the Parish that could be suggested, as Seagry was an un-sustainable location. There was no update on this occasion although it was understood a Wiltshire Council working group would be considering matters in the near future. **(noted)**

b) PL/2025/06615 – Full Planning Permission

Proposed Erection of building comprising 4 No. flexible B8 storage and distribution and/or Class E (g) Commercial, Business and Services units and erection of building for mixed agricultural and equestrian workshop, storage and estate office and stables, all following demolition of existing B8 storage building and site remediation, together with associated parking, servicing, drainage, infrastructure, biodiversity net gain and landscaping and alterations to existing vehicular access

Building at Seagry House, Off Henn Lane and Startley Road,
Upper Seagry SN15 5HD
For Thala Family Investments Ltd

The Council had considered this planning application on the 9th September 2025 and had submitted comments including further comments on revisions to the application. There was no update on this occasion. **(noted)**

c) Notice of Acceptance of an application for a Development Consent Order (DCO) by the Planning Inspectorate (on behalf of the Secretary of State) under Section 56 of the Planning Act 2008 – Lime Down Solar Park.

Notification had been received that proposals (EN010168) for Five Solar Array Sites, etc. had been submitted to the Secretary of State on the 19th September 2025 and was accepted for examination on the 17th October 2025. Hard copy details could be viewed at Malmesbury, Chippenham, Corsham, Melksham and Yate Libraries. Representations and PINS Registration had been required by 23:59pm Friday the 9th January 2026. The Council had previously discussed this large scale proposal and submitted comments and the Clerk registered their interests within the required timescale to allow them to comment further as the examination proceeded

Following on from the above the Council had registered so that they could be involved in further stages and the Council has received invitations to preliminary meetings and hearings as an interested Party Ref: F2A835B0B. **(noted)**

d) PL/2025/0485 PL/2025/09810 – Permission in Principle
Permission in Principle (PiP) application for residential development consisting of a minimum of 4 no dwellings and maximum of 9 no dwellings
Land at Brakenhill Mews, Upper Seagry, Chippenham SN15 5EU
For Mr and Mrs Allum and Kate Sutherland **Refused 5th February 2026**

There were no further planning matters reported.

66/25 FINANCE

The Council considered financial matters and received notification of receipts, invoices for payment and invoices paid since the last Council Meeting.

- a) **Payments:** The Council considered and approved the following Payments.

Goss Croft Hall. Defib Training session 14.04.26	Inv 2558 19.01.26	£ 45.00
ElanCity UK. SIDs Extended warranty.	Inv SAJ-UK/2026/03144	£ 238.80
KSMichael PC. ANPR Camera Section 137 donation		£ 185.55
Mr V A Vines. Salary + PAYE claim year ending 31.03.26		£ 5,304.00
Mr V A Vines. Expenses claim year ending 31.03.26		£ 883.12
Seagry & Startley Recreation Ground Trust. Section 137 Grant		£ 100.00

Cllr M Barber proposed, Cllr K Taylor seconded and RESOLVED UNANIMOUSLY

- b) **Payments made since last Meeting:** The Council **noted** the following payments had been made since the last Council Meeting.
- c) **Receipts:** The Council **noted** there had been no receipts since the last Council Meeting
- d) **Bank Account Balance/s:** The Council noted the following balance. **(noted)**
- | | | |
|-----------------------------|-------------------------------|-------------|
| Lloyds Account No. 00454316 | 28 th January 2026 | £ 48,297.41 |
|-----------------------------|-------------------------------|-------------|
- e) **Council Budget 2026-2027:** The Council had considered their Budget at the last Council Meeting and had agreed their Precept Requirement. A copy of the Approved Budget was circulated for Members information. **(noted)**

67/25 HIGHWAY MATTERS

- a) **Parish Stewards Programme/Requirements:** general issues for the Local Highway & Streetscene Community Team. Cllr N Watson updated the Council advising that he had met the Parish Steward and agreed requirements. Parish Steward visits scheduled for 2026 were 3rd/4th March, 2nd/7th April, 2nd/3rd June, 2nd/6th July, 2nd/3rd September, 5th/6th October, 3rd/4th November and 2nd December 2026 (second date refers to half a day in each case). The Parish Steward needed to be informed of required works and a template was available to register the top five priorities. However, the Council had been notified that the service had been suspended for a concentration on highway pothole repairs throughout the County. **(noted)**
- b) **Rights of Way:** Cllr A Ball updated the Council on progress, particularly mentioning a future project under consideration opposite the Five Thorn Lane road junction adjacent to the Spitfire memorial. **(noted)**
- c) **Highway Conditions and Maintenance:** general issues in regards to Highway Conditions and Maintenance within the Parish.
- a. Provision of Additional salt/grit bins. The Council had previously agreed to purchase and install 2 No bins to service the School and Henn Lane/Scotland Hill areas. The costs had now been investigated and the **Council agreed to purchase a Glasdon Nestor 90 Grit Bin and a Slimline Grit Bin, both in yellow. Cllr N Watson proposed, Cllr K Taylor seconded and RESOLVED UNANIMOUSLY**

- b. Seales Court area – Highway re-surfacing etc. As reported at the last Council Meeting it was understood that Wiltshire Highways had included this in their forward works programming. **(noted)**

68/25 STANDING ITEMS

- a) **Recreation Ground:** The Council received a report from the Seagry & Startley Recreation Ground Trust on their recent successes in fundraising and gaining grants to enable them to carry out much needed improvement works and on their future plans. **(noted)** The Council congratulated them and in doing so **agreed to award** them a Section 137 Grant of £100.00 towards the electricity supply costs to power the community defibrillator sited at the Pavilion. **Cllr M Barber proposed, Cllr A Ball seconded and RESOLVED UNANIMOUSLY**
- b) **Notice Boards:** There were no issues raised. **(noted)**
- c) **Flooding & Drainage:** The Council had yet to receive a map of the significant highway drainage works carried out around Hungerdown House last year for future reference. **(noted)**
- d) **Parish/Community Website/Social Media:** There remained a need for all Members to provide up to date information, contact details, photos, etc for the Council website. **(noted)**
- e) **Asset Register:** There was no update necessary. **(noted)**
- f) **School Liaison:** There was no update on this occasion. There was a need to issue an invitation to the Annual Parish Meeting. **(noted)**
- g) **Council Standing Orders & Financial Regulations:** There was no update necessary. **(noted)**
- h) **Council Code of Conduct:** There was no update necessary. **(noted)**
- i) **Risk Assessment, Health & Safety and Management Register:** There was no update necessary. **(noted)**
- j) **Freedom of Information Act-Publication Scheme:** There was no update necessary. **(noted)**
- k) **Seagry Spitfire Memorial:** There had been no change in circumstances since the last Council Meeting. There was a need to seek an update on the present circumstances. **(noted)**
- l) **Goss Croft Hall:** It was reported that at the Annual General Meeting held on the 3rd February 2026, Ian Blackmore had stood down as Chairman after many years and his service had been recognised by all. The new Chairman was David Webber and the Council looked forward to working with him and all the Trustees. **(noted)**
- m) **Allotments:** There were no issues raised. **(noted)**
- n) **Wiltshire Council Chippenham Area Board and Chippenham Community Area Parish Forum:** The Area Board had met on the 9th February 2026 at 7.00pm in the Wiltshire History Centre, Chippenham. The next was

scheduled for the 1st June 2026 in the same venue. The Parish Forum had met on Wednesday 26th November 2025 in the St Mary Magdalene Church, Hullavington. The Guest Speaker had been from the SSEN (Scottish & Southern Electricity Networks). The next Forum Meeting had been scheduled for Wednesday 25th February 2026 at 7.00pm in Kington St Michael Village Hall. This had been postponed until the 25th March 2026 in the same venue. The Guest Speaker would be Simon Smith, Wiltshire Council Senior Planning Officer who had suggested that it would be helpful if he could have some advance warning of specific questions so that he could be properly prepared. **(noted)**

- o) **Parochial Church Council:** There was no update on this occasion. **(noted)**
- p) **Seagry Neighbourhood Plan:** There was no update required on this occasion. **(noted)**
- q) **Neighbourhood Watch:** There was no update. **(noted)**
- r) **Emergency Planning:** There had been no change in circumstances since the last Council Meeting. Cllr M Barber would consider further and report accordingly. **(noted)**
- s) **Insurance:** There was no update required on this occasion. **(noted)**
- t) **Signpost Magazine:** Cllr A Ball would submit any articles on Parish Council matters when timescales allowed. **(noted)**
- u) **Seagry Community Forum:** It was understood that the Goss Croft Hall Trustees intended to involve the whole community in their future plans and the item could be removed from future Council Agendas. **(noted)**
- v) **Community Speedwatch (CSW):** Minute 69/25 (c) below refers. **(noted)**
- w) **Defibrillator Project:** The SW Ambulance Trust would hold a joint PC training session on the 14th April 2026 at 7.00pm in the Goss Croft Hall, Upper Seagry. This needed to be well advertised to ensure the community was aware. **(noted)**
- x) **Data Protection. GDPR:** There was no update required. **(noted)**

69/25 CLERKS REPORT

The following items were received for decision, information, and circulation and for future discussion and matters arising and updates from previous meeting/s.

- a) **Autospeedwatch Devices.** There was no change in circumstances since the last Council Meeting. **(noted)**
- b) **Speed Identification Devices (SIDs).** There was no change in circumstances since the last Council Meeting. **(noted)**
- c) **Community Speedwatch Team.** There was no change in circumstances since the last Council Meeting. **(noted)**
- d) **Wiltshire Operational Flood Group North.** The Flood Group had last met on Wednesday 21st January 2026, 10.00 - 12.00. The Agenda, venue and hybrid

meeting details had been provided. The date scheduled for the next Flood Group Meeting was the 18th March 2026. Notes from the last Meeting were available. The Group had provided a Riparian Ownership & Responsibilities document that could be used to educate land owners. **(noted)**

- e) **Chippenham Local Highway and Footpath Group (LHFIG).** The last LHFIG Meeting was held on the 8th January 2026 at 10.00am in Committee Room A, Monkton Park Council Offices. The Note Tracker had been provided. The next LHFIG Meeting had been scheduled for the 31st March 2026 at 10.00am in the same venue. **(noted)**
- f) **Wessex Water – Community Drop-in.** The Council had been advised that Wessex Water was holding sessions to allow customers to come and talk to them about water related issues, including bills. Local sessions were planned for Tuesdays 10th March and 5th May 2026 at 10-12am and 1-2pm in Chippenham Library, Market Place, Chippenham. **(noted)**
- g) **Flood Wessex Lunch & Learns Sessions.** The Council had received invitations. Future online Sessions had been planned for the 19th February and 19th March 2026 and details had been circulated. **(noted)**
- h) **Wiltshire Council Planning Town and Parish Council Forum.** The Council had received an invitation to attend this event to be held on Tuesday 10th March 2026 at 5.00pm at County Hall, Trowbridge. Preliminary details had been circulated. **(noted)**
- i) **Scottish & Southern (SSEN) Stakeholders Workshops.** The Council had received an invitation to help shape a new ED3 Business Plan. In person sessions had been arranged with a Webinar to be held on the 26th March 2026. **(noted)**
- j) **Wiltshire Association of Local Councils (WALC).** The Council had been advised of a number of Members' Training opportunities. The Council had a training budget and Members should take the opportunity of attending a session in the next few months. **(noted)**
- k) **Wiltshire Council Briefing Note 26-01.** The Council noted receipt of a Briefing Note in regards to the Future Energy Landscapes project. **(noted)**
- l) **Upper Seagry Traffic Management Strategy.** Pursuant to Minute 59/25 (l). The Council had considered that further advice would be sought through LHFIG to seek Wiltshire Highways views. The necessary formal request will be submitted. **(noted)**
- m) **Business Plan.** Pursuant to Minutes 59/25 (m). The matter was deferred until the next Council Meeting. **(noted)**
- n) **Register of Interests.** Council Members were reminded that by Law this should be completed on the Wiltshire Council website within 28 days of being elected/co-opted or when they had any change in circumstances. The Clerk would provide log-in and password details, should this be required. **(noted)**
- o) **Leylandii Trees- The Courtyard, Henn Lane.** The Council had been asked for their views on the potential removal of a number of Leylandii trees at the entrance into The Courtyard parking area. The Council felt that this was a matter for local neighbours to consider rather than the Council who would only

comment as a Wiltshire Council consultee if there was a formal application. **(noted)**

- p) **Wiltshire Council Briefing Note 26-02.** The Council noted receipt of a Briefing Note in regards to the Revamp Your Tank project. **(noted)**

70/25 ANNUAL PARISH MEETING 2026

The Annual Parish Meeting was scheduled for Tuesday 21st April 2026 at 7.30pm in The Goss Croft Hall. There was a legal requirement to hold the Annual Parish Meeting between 1st March and 1st June each year. The Council wished to gain maximum publicity and would send invitations.

There needed to be a legal framework to the Meeting and the legal requirements met, to include a Parish Council Annual Report, usually via a Council Chairman's Report and Budget 2026-2027 information. The opportunity would also be given for Reports from Parish Council Sub-Groups or Committees, Local Organisations, such as Seagry Primary School, the Recreation Ground Trust, the Goss Croft Hall, St Mary's Church and Wiltshire Police, and also an Annual Report from the Wiltshire Council Member. The remainder of the Agenda would be flexible and was in the hands of Parishioners in attendance. In previous years as a starting point the Council would suggest some Agenda items that might be appropriate.

- a. CPRE Best Kept Village Competition 2026
- b. Keep Britain Tidy – Great British Spring Clean (Litter Pick)
- c. Defibrillator Project – S W Ambulance Trust Training Session (14th April 2026)
- d. Community Safety/Neighbourhood Watch/Emergency Plan (including Flood Plan)
- e. Traffic Speeds – the provision of Autospeedwatch Tools/SIDs etc - update
- f. Community Speedwatch – the Speedwatch Scheme volunteers - update
- g. Seagry Allotments
- h. Seagry Neighbourhood Plan
- i. Recreation Ground Facilities
- j. Community Flood Warden/s
- k. Rights of Way – Footpath maintenance + New Project – Community Warden/s
- l. Traffic Management Strategy

71/25 COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING

There were no issues raised.

72/25 DATE OF NEXT MEETING

The date of the Annual Council Meeting and next Council Meeting was scheduled for **Tuesday 12th May 2026 at 7.30pm** in The Goss Croft Hall, Upper Seagry, unless otherwise notified. However, Members noted that Tuesday 21st April 2026 was scheduled for a Council Planning Meeting and Notice would be given if this Meeting was required.

Signed:

Date: **12th May 2026**