SEAGRY PARISH COUNCIL

www.seagryparishcouncil.gov.uk

4th November 2026

Dear Councillor,

You are summoned to a **Meeting of the Seagry Parish Council,** which will be held on **Tuesday 10th November 2026** in **The Goss Croft Hall, Upper Seagry SN15 5HD** commencing at **7.30p.m.** The Press and Public are welcome to attend the Meeting.

Yours faithfully,

Vivian Vines

Vivian A Vines MBE SLCC Parish Clerk

FULL COUNCIL MEETING
AGENDA

(Agenda Items for decision are marked as such)

NOTICE OF MEETING – Public Notice of the Meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

PUBLIC QUESTION TIME: an opportunity for members of the public to address the Council on any Council matter before the formal meeting commences. (Limited to 10 minutes)

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES: an opportunity to put questions and receive information from the Wiltshire Councillor, if available, and Council delegated representatives for other organisations and functions. (Limited to 10 minutes)

1. APOLOGIES: To receive and agree Apologies received from Council Members. **(For Decision)**

2. DECLARATIONS OF INTEREST: To note Declarations of Interests in accordance with Seagry Parish Council's Code of Conduct and Standing Orders including any Dispensations required under the Code of Conduct. **(to note)**

3. MINUTES: To receive, consider and confirm the Minutes of the Parish Council Meeting/s

Council Meeting 8th September 2026. **(see attached Draft Minutes)** **(For Decision)**

4. PLANNING:

Planning Applications: To make observations on Planning Applications received. Prior to the consideration of any Planning Application, the opportunity will be given for Applicants and their Representatives and any other interested parties to address the Council. (Limited to 3 minutes each person)

a) PL/2026/05375 – Full Planning Permission
Installation of Riding Arena.
Church Farm, Lower Seagry, Chippenham, SN15 5EP
For Mr Stephen Peters **(see online)** **(For Decision)**

b) PL/2026/05947 – Full Planning Permission
Conversion of Class Q into Full Planning permission for one new self-build dwelling with associated works.
Church Farm, Lower Seagry, Chippenham, SN15 5EP
For Mrs Heather Waddington **(see online)** **(For Decision)**

c) PL/2026/06423 – Removal/variation of conditions
Variation of Condition 2 (approved plans) of PL/2025/00293
Grooms Cottage, Upper Seagry, Chippenham, SN15 5EX
For Mr Mayne **(see online)** **(For Decision)**

There are no further planning applications to consider at the time of Agenda publication. **(to note)**

Planning General: To receive notification of any Planning Decisions received and any amendments and updates. To receive notification and consider any other Planning related matters, including appeals and enforcement issues.

d) PL/2025/09810 – Permission in Principle
Permission in Principle (PiP) application for residential development consisting of a minimum of 4 no dwellings and maximum of 9 no dwellings
Land at Brakenhill Mews, Upper Seagry, Chippenham SN15 5EU
For Mr and Mrs Allum and Kate Sutherland **Appeal Dismissed 9th July 2026**

e) PL/2026/02969 – Certificate of Lawfulness
Certificate if Lawfulness (Proposed Use) to confirm that the use of the approved outbuilding and former stable building as a residential annex would be lawful
The Mount, Upper Seagry, Nr Chippenham SN15 5EX
For Mr G N Good **Application Withdrawn by Applicant 22nd September 2026**

f) **Wiltshire Local Plan - Update**

The Council has been informed by Wiltshire Council that the Local Plan has passed through "Gateway 1" in the new plan making process on the 31st October 2026. This follows the initial Local Plan scoping consultation carried out in September 2026 and marks the start of the formal 30-month Local Plan preparation process. The new Local Plan is scheduled for adoption in 2029. **(to note)**

g) **Langley Burrell Without Parish Neighbourhood Plan 2nd Edition (2026-2038) Regulation 16 Consultation.**

The Council has been invited to comment on this update during the period 19th October to 30th November 2026. **(see attached)** **(For Decision)**

There are no further planning matters to consider at the time of Agenda publication. **(to note)**

5. FINANCE: To note any financial matters, any receipts and payments made

a) **Payments to make (see attached)** **(For Decision)**

Mr R Tucker. Grass cutting. Inv 06	29.09.26	£ 50.00
Mr R Tucker. Grass cutting. Seagry Allotments Inv 06	29.09.26	£ 10.00
Mr R Tucker. Grass cutting. Spitfire Memorial Inv 06	29.09.26	£ 60.00
WALC. Training session. Inv WALC-1407	10.09.26	£ 36.00.

b) **Payments made since last Meeting**

There have been no Payments made since the last Council Meeting. **(to note)**

c) **Receipts**

Wiltshire Council. Precept 26/27 Tranche 1. BACs 28.09.26 £ 13,000.00 **(to note)**

d) **Bank Account Balance/s (to note)**

Lloyds Account No. 00454316 30th October 2026 £ 61,831.21

6. HIGHWAY MATTERS:

a) Parish Stewards Programme/ Requirements – Local Highway and Streetscene Community Team. To raise general issues and to receive any updates. Cllr N Watson, is the Council link with the Parish Steward. A Parish Steward visit is scheduled for 2nd December 2026 **(to note)** **(For Decision)**

b) Rights of Way – To raise general issues, to receive any updates and consider any actions required. **(to note)** **(For Decision)**

i) Mapping 100KM of Wiltshire's Broken Footpaths. A Parish Forum Guest Speaker, Cllr Tom Spearman (North Wraxall PC) provided a presentation on diminishing Public Rights of Way that are enshrined in law. Attached is a copy of the presentation for consideration. **(see attached) (to note)** **(For Decision)**

c) Highway & Footpaths Conditions and Maintenance – To raise general issues and to receive any updates. **(to note)** **(For Decision)**

i) Waste Bin provision. Pursuant to Minute 37/26 (c). See later Confidential Agenda item.

7. UPDATE ON STANDING ITEMS:

a) Recreation Ground – To raise general issues and to receive any updates. **(to note)** **(For Decision)**
b) Notice Boards – To raise general issues and to receive any updates. **(to note)**
c) Flooding & Drainage – To raise general issues and to receive any updates. **(to note)** **(For Decision)**

i) Pewsey Community Partnership- Flooding. The Council received information in regards to work the Partnership had completed on flooding related issue that they suggested might be beneficial to all Councils for reference. **(see attached) (to note)** **(For Decision)**

d) Parish/Community Website/Social Media – To raise general issues and to receive any updates. There is a need for all Members to ensure up to date information, contact details, photos, etc appears on the Council website. Members have been provided with the information to register their gov.uk email addresses, which is now a legal requirement. **(to note)** **(For Decision)**
e) Asset Register – There is no change in circumstances since the last Council Meeting. **(to note)**
f) School Liaison – To raise general issues and to receive any updates. **(to note)**
g) Council Standing Orders & Financial Regulations – No updates required. **(to note)**
h) Council Code of Conduct – No updates required. **(to note)**
i) Risk Assessment, Health & Safety and Management Register – There is no change in circumstances since the last Council Meeting. **(to note)**
j) Freedom of Information Act-Publication Scheme – There is no change in circumstances since the last Council Meeting. **(to note)**
k) Seagry Spitfire Memorial – To receive any updates. **(to note)** **(For Decision)**
l) Goss Croft Hall – To raise general issues and to receive any updates. **(to note)** **(For Decision)**
m) Allotments – To raise general issues and to receive any updates.**(to note)**
n) Wiltshire Council Chippenham and Villages Area Board and Chippenham Community Area Parish Forum. The Area Board met on Monday 12th October 2026 in the Wiltshire History Centre, Chippenham. The Minutes have been circulated. The Parish Forum met on Wednesday 30th September 2026 at 7.00pm in Hullavington Village Hall. The Notes have been provided. The next is scheduled for Tuesday 24th November 2026 at 7.00pm in North Wraxall Village Hall. **(see attached) (to note)**
o) Parochial Church Council – To receive any updates. **(to note)**
p) Seagry Neighbourhood Plan – To consider and agree any actions required. **(to note)** **(For Decision)**
q) Neighbourhood Watch – To raise general issues and to receive any updates. **(to note)**
r) Emergency Planning – To raise general issues and to receive any updates. **(to note)** **(For Decision)**
s) Insurance – To raise general issues and to receive any updates. **(to note)**
t) Signpost Magazine – To agree editorial if necessary. **(to note)** **(For Decision)**

u) Community Speedwatch (CSW) – To receive any updates and consider any further actions required. Later agenda items refer. **(to note)**
v) Defibrillator Project – To raise general issues and to receive any updates. **(to note)** **(For Decision)**
w) Data Protection-GDPR - To raise general issues and to receive any updates. **(to note)**

8. CLERKS REPORT: To note items received for decision, information, circulation and for future discussion and matters arising and updates from previous meeting/s

a) **Autospeedwatch Devices.** To consider any updates including any further requirements and actions. At the recent Parish Forum meeting it was confirmed that Wiltshire Police will not accept data from Autospeedwatch devices and in these circumstances it is suggested that there is no further action to take on the use of Autospeedwatch. **(to note)**. **(For Decision)**

b) **Speed Identification Devices (SIDs).** To consider any updates including any further requirements and actions. Minute 39/26 (b) refers. **(to note)** **(For Decision)**

c) **Community Speedwatch Team.** To consider any updates including further requirements and actions. **(to note)** **(For Decision)**

d) **Wiltshire Operational Flood Group North.** The Flood Group last met by TEAMS on Wednesday 23rd September 2026. To receive any updates. A further Meeting is scheduled for the 11th November 2026. **(to note)** **(For Decision)**

e) **Chippenham Local Highway and Footpath Group (LHFIG).** The last LHFIG Meeting was held on the 24th September 2026 at 10.00am in Monkton Park Council Offices. The Note Tracker has been provided. The date of the next LHFIG Meeting is the 28th January 2026. Prior to this the topic of the Upper Seagry Traffic Management Strategy will have been raised informally with Highway Engineer, Kirsty Rose, and a site visit is arranged for Friday 27th November 2026 at 2.30pm. to discuss options. **(see attached) (to note)** **(For Decision)**

f) **Wiltshire Council Briefing Note 26-18.** The Council has received a Briefing Note in regards to the Wiltshire Community Wellbeing Fund. **(see attached) (to note)**

g) **Wessex Water – Community Drop-in.** The Council has been advised that Wessex Water are holding sessions to allow customers to come and talk to them about water related issues, including bills. A local session is planned for Tuesday 8th December 2026 at 10am-12pm and 1-2pm in Chippenham Library, Market Place, Chippenham. **(to note)**

h) **Wiltshire Council Briefing Note 26-19.** The Council has received a Briefing Note in regards to the Wiltshire Voluntary Sector Organisation of the Month. **(see attached) (to note)**

i) **Wiltshire Council Briefing Note 26-20.** The Council has received a Briefing Note in regards to the Wiltshire Locally Identified Infrastructure Projects Fund. A related PowerPoint presentation is also attached. **(see attached) (to note)**

j) **Register of Interests.** Council Members are reminded that by Law this should be completed on the Wiltshire Council website within 28 days of being elected/co-opted or when they have any change in circumstances. The Clerk will provide log-in and password details again, should this be required. In addition Members have been made aware of Wiltshire Council requirements to remove all Members' addresses off the online database as soon as possible. **(to note)** **(For Decision)**

k) **Wiltshire Council Briefing Note 26-21.** The Council has received a Briefing Note in regards to the Wiltshire Community Resilience Hubs and Supporting People to Build Financial Resilience 2026-2029. **(see attached) (to note)**

l) **Flood Wessex Newsletter – Autumn 26.** The Council has received the final Flood Warden Newsletter, as it is to move online. The last edition covers many topics and advises that the Lunch & Learn Sessions will continue to be held on the third Thursday of the month. **(see attached) (to note)**

m) **For Information.** Since the Council has last met Council Members were informed of various upcoming Meetings that have now taken place. They included:

Wiltshire Neighbourhood Watch Association AGM. The Council was invited to the AGM to be held on Saturday 17th October 2026 at 10.00am in The Bay Window Room, Wiltshire Police HQ, London Road, Devizes SN10 2DN.

Wiltshire Association of Local Councils (WALC) Annual Conference. The Council received an invitation to attend this event to be held on Tuesday 6th October 2026 at the Double Tree by Hilton Swindon, situated at Lydiard Fields, Great Western Way SN15 8UZ (Jct 16 M4). The Event was sponsored by Parish Online and included several workshops and presentations.

Wiltshire Association of Local Council (WALC) AGM. The Council received an invitation to attend a hybrid meeting to be held on Wednesday 28th October 2026 at Community First, Unit C2, Beacon Business Centre, Hopton Park, Devizes SN10 2EY at 6.30pm. Each Council was entitled to send representatives to attend, with up to two representatives from each Member Council entitled to vote.

n) **Wiltshire Council Briefing Note 26-22.** The Council has received a Briefing Note in regards to Wiltshire Service Devolution & Asset Transfer Policy – Revision Update. **(see attached) (to note)**

o) **Wiltshire Council Briefing Note 26-23.** The Council has received a Briefing Note in regards to St Stephen's Multi-Storey Car Park, Trowbridge agreement signed.**(see attached) (to note)**

p) **Business Plan.** Pursuant to Minutes 39/26 (o). To consider further. **(to note) (For Decision)**

q) **Upper Seagry Traffic Management Strategy.** Pursuant to Minute 39/26 (p). To receive any updates. **(to note) (For Decision)**

r) **Panapaloosa 2026 Review.** To consider any issues arising from the recent ZOOM meeting. **(to note) (For Decision)**

s) **Wiltshire Council Annual Planning Forum.** The Council has received a invitation to attend by TEAMS a Forum on Tuesday 17th November 2026, from 5.00pm to 6.30pm. The Agenda will include a number of topics including the National Scheme of Delegation, Wiltshire's Local Nature Recovery Strategy and what it means to Neighbourhood Plans, Planning Enforcement, Section 106 Agreements and the Community Infrastructure Levy (CIL) followed by a Q & A session. There is a need to register interest with Janine.mead@wiltshire.gov.uk to receive the link to the Meeting. **(to note)**

t) **Local Nature Recovery Strategy (LNRS).** Wiltshire Council recently provided a Clerk's update and attached is a Briefing Note for consideration **(see attached) (to note)**

u) **Wiltshire Community Lifeline.** Wiltshire Council recently provided a Clerk's update and attached is a Briefing Note for consideration. **(see attached) (to note)**

9. COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING:

An opportunity to raise items and issues which cannot be dealt with by the Clerk and which do not require a policy decision other than referral to a future Full Council Meeting.

i) The Council will consider their Budget for 2027/2028 at the next Council Meeting in order to meet the Wiltshire Council timescale for Precept requests. A Budget template will be provided before the Meeting to allow Members to consider options. **(to note)**

10. DATE OF NEXT MEETING: The date of the next Council Meeting is scheduled for **Tuesday 12th January 2027 at 7.30pm** in The Goss Croft Hall, Upper Seagry, unless otherwise notified. A Council Planning Meeting is scheduled for 8th December 2026 and notice will be given if this is required. **(to note)**

PART 2 AGENDA

As the following Item relates to Confidential Matters, in accordance with Seagry Parish Council Standing Orders (Admission of Public and Press to Meetings) it is considered that in view of the confidential nature of the business to be transacted, in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as amended), the Public and Press should be excluded for the remainder of the Meeting and that they are instructed to withdraw.

a) Waste bin provision. **(see attached)** **(For Decision)**